



Aylesford Parish Council

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To All Members of the Policy and Resources Committee

Agenda for the Meeting of the Policy & Resources Committee to be held on Tuesday 5 December 2023 at Aylesford Parish Council Office, Aylesford commencing at 7.30pm or at the conclusion of the Planning Committee whichever is the later.

AGENDA

1. Apologies

2. Declarations of Interests

3. Minutes of the last meeting held on 7 November 2023

4. Accounts for Payment

The Payment Schedule is attached to the agenda.

5. Finance Advisory Sub Committee

To receive the minutes of the meeting held on 21 November 2023 and consider any recommendations within.

To Note

6. KALC

7. TMBC/Parish Partnership Panel Meeting

8. Council Vacancies

There is currently one vacancy for Eccles Ward. Letter received from a resident expressing an interest in joining the Parish Council. Clerk to report.

For Discussion

9. Adoption of Aylesford Station

Councillor Shelley to report on any recent progress.

To Note

10. To Consider Purchasing a New Mower

Clerk/Chairman to report

For Decision

11. Aylesford Christmas Market

Clerk to provide an update on how the event went on the 2 December 2023.

To Note

12. Request received from St Peter's School, Aylesford

To hold a 'Winter Warmer' event in Coronation Gardens, which would be a very small Christmas Market purely to raise funds for the school with invites only going to students and their parents/carers. The date requested is Wednesday 13 December 2023 from 3pm to 5pm.

Clerk to report fully at the meeting.

For Decision

13. Fees and Charges 2024/25

To review and agree the level of fees and charges for the Cemetery and Receptions Grounds for 2024/25 and Allotment Sites at Aylesford and Eccles for 2025/26.

13.1 Cemetery Fees 2024/25

For Decision

13.2 Tariff of Charges 2024/25

For Decision

13.3 Allotment Fees 2025/26

For Decision

14. To consider changing Finance Software

To consider changing the Councils complete Finance software from Advantedge to Rialtas.

Chairman and Clerk to report.

For Discussion & Decision

15. SLCC Membership Renewal

To consider renewing the annual membership for the Clerk at £298.00, for 2024.

For Decision

16. Membership Renewal for the Campaign to Protect Rural England

To consider renewing the annual membership.

For Decision

17. Any Other Correspondence

M Randall

Melanie Randall

Clerk & Responsible Financial Officer

Date: 30 November 2023